



## REGION 4 SOUTH

### BASIC EMPLOYMENT INFORMATION

1. The position is non-exempt from the overtime provisions of the Federal Labor Standards Act.
2. Probationary period- One year from the starting date of employment
3. Agency work schedule-8:00-4:30, flexing at times, with a ½ hour lunch break and 2-15 minute rest periods. Service delivery schedule may be outside regular agency work scheduled. This position may include working evening, weekend, holiday shifts as coverage is needed.
4. Paid Leave:  
Holidays- 10.5days  
Sick Leave- 1 day per month  
Vacation- 1 day per month, moving through tiers to 2 day per month beginning with 25<sup>th</sup> year of employment.
5. Salary-Ranges from \$ 22.74 to 31.82 for mental health professional positions.
6. Pay Periods: Every two weeks, beginning at 12:01 AM Sunday and ending at 12:00PM on the Saturday two weeks later. All pay checks are issued the Friday of the week following the end of the pay period.
7. Health Insurance: (Effective 10/1/2010) The Consortium provides a monthly cash benefit amount of \$835.00 with proof of insurance.  
  
There is a \$15,000 term life insurance policy provided by the employer and \$400/00 weekly short term disability coverage provided by the employer.
8. Other Miscellaneous Items: The position is covered by generally liability, unemployment compensation and worker's compensations.  
  
Employee must have access to transportation for business purposes and will be reimbursed at the current IRS rate per mile for all business miles driven. This is currently \$.535 per mile.